QUALITY ASSURANCE POLICY

AULFON CONSTRUCTION LIMITED

The management of Aulfon Construction Limited is committed to always delivering Managed and Monitored Quality Products to meet with the satisfaction of the Clients, Consultants, Local Authorities, Utility Providers, Building Owners/Occupiers and the like.

Aulfon Construction Limited management will:

- Set Quality Assurance objectives and performance criteria for all managers and work areas.
- Annually review Quality Assurance objectives and managers' performance.
- Encourage accurate and timely reporting and recording of all Quality Assurance processes and procedures.
- Investigate all reported Quality Assurance issues to identify all contributing factors and where appropriate formulate plans for corrective action.
- Actively encourage early reporting of any Quality Assurance issues.
- Actively seek advice on the proper treatment and remedial method that would offer a permanent solution to defects.
- Identify all past defects and take all practicable steps to eliminate, isolate, or minimize exposure to any future Quality Assurance issues.
- Ensure that all employees are made aware of the potential Quality Assurance issues in each trade and in their work areas to minimize or eliminate defects.
- Encourage employee consultation and participation in all Quality Assurance matters.
- Ensure that all contractors and subcontractors are actively managing Quality Assurance for themselves and their employees.
- Promote a system of continuous improvement, including annual reviews of policies and procedures
- Meet our obligations under the Building Performance Guidance 2015, codes of Practice, ISO9001 Quality Management Certification, and any relevant standards or guidelines.

Every employee is expected to share in the commitment to Quality Assurance. Every manager and supervisor are accountable to the employer for Quality Assurance under their direction. Each employee is expected to help maintain Quality Assurance standard and expectation at workplace through:

- Following all Quality Assurance work procedures, rules, and instructions.
- Properly using all Quality Assurance processes and procedures provided.
- Reporting early any potential breach in Quality Assurance.
- Reporting all issues regarding Quality Assurance to the appropriate person

The Quality Assurance Committee includes representatives from senior management, members of the Health, Safety, Environmental & Quality Assurance Department, and elected Quality Assurance Representatives. This Committee is responsible for implementing, monitoring, reviewing, and planning Quality Assurance policies, systems, and practices.

Signed by Director: Date:

28. 11. 2023

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